

**Request Form**  
**Master Preceptor Recognition**

Please return to the Office of Regional Medical Education (301 University Blvd, Galveston, TX 77555-0413):

**Applicant Information**

<b>Last Name:</b>	<b>First Name:</b>	
<b>Degree:</b>	<b>Discip/Specialty:</b>	
<b>Mailing Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>e-mail:</b>	<b>Phone #:</b>	

**Purpose**

To recognize sustained commitment to excellence in Community-based education of UTMB School of Medicine students.

**Who may Apply**

Community-based physicians qualify for this recognition by:

- ▶ serving as preceptor for  $\geq 4$  full-time UTMB SOM students during the past 24 months; and
- ▶ possessing a full, unrestricted license to practice medicine in Texas; and
- ▶ receiving superior evaluations from all students precepted; and
- ▶ having previously received another form of recognition for teaching contributions; and
- ▶ completing  $\geq 12$  hours of CME focused on skills in precepting/student education

**Process for Recognition Requests**

The request to the Office of Regional Medical Education (address above) must consist of:

- ▶ this cover sheet
- ▶ documentation of CME focused on skills in precepting/student education
- ▶ documentation of previous teaching contribution recognition

**Additional Information**

1. This Recognition is effective for five years. Recognition may be earned every five years based on continuing fulfillment of the qualifications.
2. Full-time student refers to precepting a student 8-10 half-days/week for a 4-week rotation, or for the Practice of Medicine course, 24 or more half-day sessions.
3. CME focused on skills in precepting/student education may be documented by providing the CME certificate and agenda for such activities, or by completing all ten modules of the on-line EPIC series, sponsored by the University of North Carolina,-Chapel Hill, or a combination of these two activities. Information on the EPIC series is available on the ORME website at <http://meded.utmb.edu/orme> under "Community Faculty".
4. In lieu of completing  $\geq 12$  hours of medical education-based CME credit, preceptors may go to [http://meded.utmb.edu/orme/Community\\_faculty/Resources.htm](http://meded.utmb.edu/orme/Community_faculty/Resources.htm) for activities at the **Cincinnati Children's Hospital Medical Center's** website. Completion of one of these course options or workshops fills the criteria for meeting the CME-requirement portion of the "Master Preceptor Recognition" award.
5. Previous recognitions of teaching contributions include a current medical school faculty appointment, Community Preceptor Recognition, teaching award, or Top Doc award.

**Selection Process**

The School of Medicine Office of Regional Medical Education will process the requests yearly. Preceptors who meet the recognition qualifications will receive:

- ▶ a Master Preceptor plaque
- ▶ Recognition at the annual TopDoc banquet