

**Request Form
Community Preceptor Recognition**

Please return to the Office of Regional Medical Education (301 University Blvd, Galveston, TX 77555-0413):

Applicant Information

Last Name:	First Name:	
Degree:	Discip/Specialty:	
Mailing Address:		
City:	State:	Zip:
e-mail:	Phone #:	

Purpose

To recognize commitment to Community-based education of UTMB School of Medicine students.

Who may Apply

Community-based physicians qualify for this recognition by:

- ▶ serving as preceptor for ≥ 2 full-time UTMB SOM students during the past 12 months; and
- ▶ possessing a full, unrestricted license to practice medicine in Texas; and
- ▶ receiving favorable evaluations from all students precepted; and
- ▶ completing ≥ 3 hours of CME focused on precepting/student education

Process for Recognition Requests

The request to the Office of Regional Medical Education (address above) must consist of:

- ▶ this cover sheet
- ▶ documentation of CME focused on precepting/student education

Additional Information

1. This Recognition is effective for one year. Recognition may be earned yearly based on continuing fulfillment of the qualifications.
2. The term full-time student refers to precepting a student full-time (8-10 half-days/week) for a 4-week rotation, or in the case of the Practice of Medicine course, 24 or more half-day sessions with students during the year.
3. CME focused on precepting/student education may be documented by providing the CME certificate and agenda for such educational activities, or by completing modules 1, 2, and 3 of the on-line EPIC series, sponsored by the University of North Carolina,-Chapel Hill, or a combination of these two activities. Information on the EPIC series is available on the ORME website at <http://meded.utmb.edu/orme> under "Community Faculty".
4. In addition to or in lieu of completing ≥ 3 hours of medical education-based CME credit, preceptors may refer to http://meded.utmb.edu/orme/Community_faculty/Resources.htm for online medical education- related articles. A one- to three-page article summary may be submitted to equal one hour of CME credit.

Selection Process

The School of Medicine Office of Regional Medical Education will process the requests yearly. Preceptors who meet the recognition qualifications will receive a framed Certificate of Recognition.